



Penn State

Commission for Adult Learners

Executive Committee Meeting Minutes

Date: October 16, 2024

Time: 11:30AM - Noon

Attendance: JoAnn Kelly, Biddy Brooks, Bill Fritz, Michele Rice, Nadia Richardson, Tracie White, Leslie Laing,

Welcome

September Minutes Approval

- Motion: Bill
- Second: Michele
- Approved

Role of CAL Sponsors

- When Matt Melvin met with the World Campus Degree Planner, expected by Dec. will be 18-24 Month Implementation.
- Invite sponsors and someone from Strategic Planning to the November meeting.
- Undergrad Ed will converge with Faculty Affairs to implement aspects of the strategic plan.

Hendrick Conference 2026

- The venue has been challenging to identify; request for thoughts on relocating the conference to Great Valley and what makes sense in regards to timing.
- The committee is open to having it in a different part of the state; however, we should always offer an online option.
- End of March or End of September for a timeframe.
- Whova and CVENT are commonly used.

Other

- Current budget for the commission – request for expenditure plans. Primarily for the Hendrick Conference and minor expenses for CAEL Conference. Not offered for FY-24-25.

Adjournment