



Penn State

Commission for Adult Learners

Executive Committee Meeting Agenda

Date: September 18, 2024

Time: 11:30AM - Noon

Attendance: JoAnn Kelly, Biddy Brooks, Bill Fritz, Chuck Greggs, Michele Rice, Nadia Richardson, Tracie White

Welcome

Announcements

Discussion

- **Committee Structure:** Bill suggested the idea of having fewer committees with more members as a possible approach. This could streamline efforts and make the end-of-year report more robust.
- **Sponsorships:** There is some uncertainty about the sponsorship aspect. It was mentioned that identifying senior leaders who can effectively operationalize ideas is crucial. We might need to consider whether aiming for the highest levels is necessary or if someone at a slightly lower level would be more effective.
- **Sponsor Engagement:** It could be beneficial to invite sponsors to specific meetings based on topics. Alternatively, sponsors could send a representative suitable for the meeting's focus.
- **Next Steps:**
 - JoAnn will draft an email synopsis of the discussion and outline the proposed next steps. This draft will be shared with the Executive Committee first.
 - JoAnn will also work on a letter to the sponsors.
- **Future Agendas:** Consider adding a segment where members can share initiatives or activities they are currently working on in their respective areas.

Adjournment