



Penn State

Commission for Adult Learners

Executive Committee Meeting Minutes

Date: May 15, 2024

Time: Noon - 1:00PM

Attendees: Bill Fritz, Jessica O'Brien, JoAnn Kelly, Jeff Warner, Nadia Richardson, Biddy Brooks, Michele Rice, Chuck Greggs

Welcome

April Minutes Approval

- Motion to approve – JoAnn
- Second – Jeff
- Minutes approved

New Business

- The committee discussed possible changes to the bylaws.
- Bill suggested reviewing the procedures on how new commission members are onboarded. JoAnn seconded this suggestion.
- The committee discussed how new commission members are recruited.
 - Jeff suggested each sponsor recommend a member.
 - Bill added that if we see areas that need representation we can reach out to the sponsors.

Announcements

- No announcements.

Adjourn