



Executive Committee
September 14, 2011
105 The Penn Stater Conference Center Hotel
1:30-3:00 p.m.
Minutes

Attended: Anna Griswold, Chair; Martha Jordan, Jane Owens, Karen Pollack, Gary Lawler, and Judy Wills (Recorder)

Unable to attend: Martha Aynardi and Ann Williams

1. Anna Griswold called the meeting to order
2. The group approved June 8, 2011, minutes by voice vote.
3. The group reviewed the Commission's Constitution, Bylaws and Standing Rules for updating. Judy Wills will make the suggested changes and send to the committee to review. Anna Griswold will present the changes at the October meeting and vote on whether to adopt the revised version. If approved, Griswold will forward informational copy to Commission sponsors.
4. The group discussed prospective special presenters, panels or meeting topics for 2011-12.
 - October-Jordan suggested inviting the group from Outreach Marketing who is looking at the definition of 'adult learner' of Penn State as compared with other universities. Griswold will send Jordan copy of regulation used to define 'independent' students.
 - November—Invite Trish Evanitsky from IntelliQ to present results of the faculty survey
 - December
 - February—Anna Griswold will give a Financial Aid update, if the report is available.

- March
- April
- May – Hendrick Conference, May 14, 2012
- June—Wrap-up meeting and report to sponsors

Additional ideas discussed

- Having someone from Schreyer Institute review and interpret survey results.
- Change in the definition of Academic Progress and the importance of an academic plan.
- Variance in models for academic plans.

Other topics will be set at a future meeting. The committee may send suggestions to Griswold via e-mail.

5. New business

- a. Leslie Laing will chair a Task Force to survey adult students. She will work with Jennie Ishler from Outreach Marketing on this initiative.
- b. Jordan requested Commission funding for two regional meetings of campus Adult Enrollment Coordinators (AECs) to be held in October, one at Penn State Beaver and one at Penn State Harrisburg.

6. Anna Griswold adjourned the meeting at 3:00 p.m.

Respectfully submitted,

Judy Wills