



## Commission for Adult Learners Executive Committee

December 19, 2012

324 Outreach Building, Innovation Park

12:30 p.m.

Meeting notes

Attended: Gary Lawler, Chair; Martha Aynardi, Anna Griswold, Martha Jordan, Paula Milone-Nuzzo, Paula Pierce (by phone), Karen Pollack, Pat Shope, Judy Wills

- 1) Gary Lawler called the meeting order.
- 2) The group approved minutes of November 14, 2012, by voice vote.
- 3) Updates from Commission Meeting
  - a) The group discussed the morning's meeting content and what action items for the Commission could be gleaned from the APLU Degree Completion Statement. One possibility is making degree completion efforts a focus for the 2013-14 commission.
  - b) Anna Griswold will send final update on the Faculty Senate Recommendations to Dr. Weidemann asking that he share with remaining sponsors.
- 4) Old Business - Shope reported that Kathy Bieschke will include a piece on PLA as part of her Administrative Fellow project and the group discussed whether and how portfolio assessment could be standardized across locations for quality assurance and ease in comparing credits awarded.
- 5) New Business
  - a) Wills reported that hosting for the Commission and conference web is in transition. The support for the current hosting has expired. During the change, limited edits will be available.
  - b) Hendrick conference content
    - i) Griswold will send Wills a summary of content for PHEA breakout session.

- ii) Lawler will reach out to Chancellors regarding participation in the chancellor's panel at the conference. Those chancellors from nearest the conference location who have not yet had opportunity to participate will be contacted first.
  - iii) The group discussed whether to include a student panel for 2013 and some challenges in organizing such a panel.
  - iv) Jordan thought the Adult Learner Financial Literacy Coordinator position currently in the interview stage, may not be ready to give an update on that initiative until the 2014 conference.
- c) Upcoming meeting topics.
- i) February 20—Griswold will give financial aid update.
  - ii) March 20—Open
  - iii) April 17—Pilot PLA incentive grant update
  - iv) May 8—Final meeting and report out to sponsors
- 6) Lawler adjourned the meeting at 1:25 p.m.

Respectfully submitted,  
Judy Wills