



## Commission for Adult Learners Executive Committee

October 17, 2012

324 Outreach Building, Innovation Park

12:30 p.m.

Notes

Attended: Gary Lawler (Chair), Martha Jordan, Paula Milone-Nuzzo, Paula Pierce, Pat Shope, Anna Griswold, Judy Wills (recorder)

Joined by phone: Martha Aynardi

Unable to attend: Karen Pollack

- 1) Gary Lawler called the meeting to order.
- 2) The group approved minutes of September 19, 2012, by voice vote.
- 3) Updates from Commission Meeting—Jordan noted that in preparation for the upcoming AEC meetings, the letters sent to chancellors defining the intention of the program needs updating. After discussion, the group suggested update to refresh the criteria and validate what was sent in 2007. Jordan will draft an update and Lawler will run by sponsors to determine who should best send to campuses.
- 4) Old Business—Lawler shared proposed Incentive Grant pilot around PLA initiative among the Northeast Alliance.
  - a) Suggestion was made to create a test bank for Credit by Exam (CrX), either with series of questions to draw from, or distinct versions of each. Concern was where to best house and secure and who could draw from such a bank. Lawler suggested opening to discussion among attendees of the PLA pilot program.
  - b) Shope reported that reception to PLA from campuses and departments visited to date has been positive, but noted there is a need for guidance on how to proceed, with questions about incentive and compensation.
  - c) Past concern about risk of adverse impact on SRTE can be addressed if pilot program information stresses that focus is on learning outcomes, which should already be documented and on file with Faculty Senate.

- d) Shope questioned whether a portfolio course would allay concern about the amount of work otherwise required to assist in creating a portfolio before the assessment stage even begins. Shope noted the need to ensure that assessed learning is college-level.
  - e) Shope is examining the idea of an Assessment Center to gain a competitive advantage as well as to satisfy faculty concerns. Such a center could create strong partnerships with business and industry locally, nationally, and globally and would be proactive instead of reactive. Griswold suggested using the Commission as a springboard for such a center and also using doctoral students in Higher Ed to help develop the concept. Jordan noted that other funding sources may be possible.
  - f) Milone-Nuzzo recommended moving forward with the pilot, then evaluating what is learned and how the above questions and concerns are answered.
  - g) Lawler will work discussion points into pilot program draft and float by Nancy Herron and may be ready to share at general Commission meeting in November.
- 5) New Business
- a) The group discussed how to proceed with recommendation to support reenrollment process per Karen Schultz' presentation at the morning's general meeting.
    - i) Lawler will check with Nancy Herron about how ACUE would view, and will get an updated list of courses from Registrar first.
    - ii) Jordan will check about getting onto ACUE agenda.
    - iii) The group discussed how to format the repository approved by ballot. The repository will reside on the Commission's homepage of the web site.
    - iv) First items will be from the presenters at the meetings. Presenters will be asked for permission to post their slides and to provide a brief introductory paragraph about how their program relates to adult learners.
    - v) Wills will work with web designers to build the page.
- 6) Lawler adjourned the meeting at 1:40 p.m.

Respectfully submitted,  
Judy Wills