



Executive Committee

November 9, 2011, 12:30 p.m.

324 Outreach Building, University Park.

Minutes

Attended: Anna Griswold, Chair; Martha Aynardi (by phone), Martha Jordan, Gary Lawler, Jane Owens, Judy Wills (Recorder)

Unable to attend: Karen Pollack, Ann Williams

1. Anna Griswold called the meeting to order.
2. The group approved the October 12, 2011 Executive Committee minutes as submitted by voice vote.
3. Off-site meeting progress April 2012
  - a. April 11, 2012, would not work for Penn State Lehigh Valley due to another event. Gary Lawler will check possibility of hosting at Penn State Hazleton. The meeting would be held in a Polycom room with satellite group at University Park and any other campus locations wishing to join via video conferencing. Meet-me phone bridge will also be available.
  - b. Once plans are finalized, Wills will send details to Commission members and arrange a fleet van for group travel on meeting day.
  - c. Possible topic will be VLN. Suggestion received at October Executive Committee meeting to invite adults from the host campus as another possible topic.
4. Follow-up topics from Commission meeting
  - a. Meeting topics
    - i. Veterans topic
      - Jordan noted that during a recent listening lunch hosted by Leslie Laing during Non-Traditional Student Week, veteran adult learners reported need for proactive promotion of programs and services

coming from the Veterans Affairs office. There is a new military fraternity forming at University Park.

- Aynardi shared that Penn State Berks tried a Facebook page then parents/family page as a resource for information sharing. The page was not utilized.
  - Owens shared that Penn State Abington has an Angel group managed by a faculty member for sharing information.
- ii. The group agreed to send more data reports to the Academic Leadership Council. As a start, Jordan will ask Craig Weidemann to forward the faculty survey results, once available.
  - iii. Aynardi suggested hearing about the Video Learning Network (VLN) from a Faculty Engagement standpoint looking at what are the useful pieces to help facilitate implementation. Jordan will invite Rose Piccioni to join a future meeting.
  - iv. The group agreed to use the March meeting to discuss expanded breadth of committee topics.
  - v. Jordan will ask Rachel Stover to share adult learner data including suggested revisions per the October Adult Enrollment Coordinator (AEC) meetings during the June 2012 report out to sponsors. Owens requested the reports be made available prior to the meeting. Jordan will ask Stover to send to the Executive Committee for review in May.
  - vi. Jordan suggested inviting Madlyn Hanes to a meeting following release of the Core Council campus reports. Griswold agreed would be value in reinforcing what adult specific recommendations stem from the reports.
- b. Faculty Survey
- i. Aynardi asked if Trish Evanitsky could attend a Faculty Senate committee meeting to present data/analysis from the faculty survey. The results will be used to make recommendations to design training to connect/resolve needs discovered during the survey. Jordan will provide Aynardi with Evanitsky's contact information.

- ii. Lawler asked if results could be reported as aggregate and also by campuses and colleges. Jordan will relay request to Evanitsky.

5. New business—

- a. FTCCAP Placement test procedure change
  - i. Jordan reported the FTCCAP no longer has an English test. SAT writing score is used instead. A matrix is in development to assist placement for adult learners who do not take SAT/ACT. DUS Coordinators may request a writing sample for evaluation.
  - ii. This would be a good starting point for conversation about PLA.
- b. Adaptive programming
  - i. Owens questioned whether data is available on the percentage of adults needing adaptive programming and how to tie in developmental program needs and PLA. Jordan will check with Rachel Stover and also ask Penny Carlson if figures are available showing percentage of students taking Math 2 or 4 in Fall 2010 who were adults.
  - ii. Jordan noted that online adaptive modules are showing some success and may be something the Commission should look at down the road.
  - iii. Griswold asked whether the stereotype that adults have greater adaptive programming needs, especially in math, is accurate.
  - iv. Aynardi suggested the University may be losing enrollments if it requires remediation to be done elsewhere. This is one topic the Faculty Engagement committee may ask Angela Linse to help address in a training module. Resolution for adults would benefit all students. Griswold suggested tapping Linse as a potential future presenter for the Commission.
- c. Location change for future Hendrick Best Practices for Adult Learners conference.
  - i. Wills shared comment from recent AEC meetings to move the Hendrick conference to a date that does not conflict with Mother's Day, graduation, or first day of summer session classes and/or to a location other than University Park.

- ii. Wills shared related evaluation results and comments from 2011 conference attendees.
  - 1. Results inconclusive per overall attendees.
  - 2. Input from campus colleagues that did not attend are not reflected in any evaluation.
  - 3. Wills will email overall 2011 conference attendance broken out by campus to the committee before the December meeting.
- iii. The group supported exploring possibility of another campus willing to host the conference in 2013. Also, more specific questions will be included in the evaluations for the 2012 conference including explanation of possibly change of venue.

6. Griswold adjourned the meeting at 1:15 p.m.

Respectfully submitted,  
Judy Wills