



Executive Committee

September 9, 2009

Senate Room,

The Penn Stater Conference Center Hotel

1:00 p.m.

Minutes

Attended: Keith Hillkirk, Michael Mahalik, Martha Jordan, Leslie Laing, Sharon Christ, Theodora Jankowski, Jane Owens, and Judy Wills (Note taker)

Unable to attend: Bob Farrell

1. Keith Hillkirk called the meeting to order.
2. The minutes from the June 3, 2009 meeting were approved by voice vote.
3. Meeting topics for 2009-10
October-Martha Jordan will contact Spencer Lewis to ask him to speak about financial aid from a development perspective: what businesses are targeted, what levers are most productive, and creative models used to date are possible topics.

Other suggestions

- a. AEC from Penn State Schuylkill to present what program their campus is developing around College Essentials: A Guide for Adult Students, by Dr. John Selmon and Cindy Reuss (Power Point attached) Chancellor Hillkirk charged the AEC with creating a program to increase the comfort level and readiness for new adult learners. Penn State Schuylkill's 30-Plus program may also be covered.
- b. Student Panel, asking a set of pre-determined questions around what specifically the Commission would like to learn about them.

- c. Veterans Rep panel from the campuses, presenting on what resources and services are available
- d. AEC Panel from the campuses
- e. Adult SIT Group-Presenting their Executive Summary (Spring topic)

The committee will schedule the above topics for the upcoming year or suggest alternative at the October meeting.

4. Other topics

- a. The March 10, 2010 meeting falls during Spring break. Judy Wills will survey Commission members to gauge potential attendance on that date. Based on results, the meeting may be rescheduled.
- b. Martha Jordan and Michael Mahalik will work on updating the Commission's bylaws, constitution, and standing rules.

5. The meeting was adjourned at 2:10 p.m.

The next meeting will be **Wednesday, October 14, 324 Outreach Building, University Park.**